

Avenda Wireless Guest Access Creation

Two types of accounts:

1. Non-BYUH association
 - a. Short term/1 day
 - b. Provide proof of ID w/picture
 - i. If over the phone, must be verified by BYUH employee
 - ii. D/L, passport
 - c. Call Center or Department is sponsor
 - d. Expired account will be deleted
2. BYUH association/sponsor
 - a. 2 days – 2 months
 - i. Provide proof of ID w/picture If over the phone, must be verified by sponsor
 - ii. D/L, passport
 - b. Notate sponsor
 - c. Expired account will be deleted

Instructions:

1. Go to <https://avenda-pri.byuh.edu/tips/tipsLogin.action>



- Launch  Avenda GuestConnect application
- Launch  Avenda Insight application
- Launch  Avenda Edge application

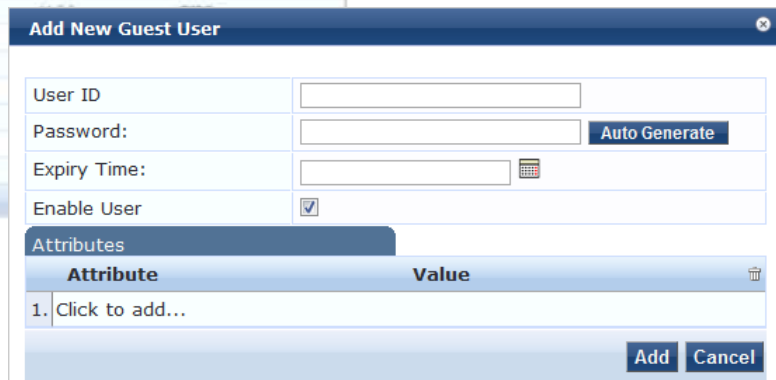
2. Enter in your CES NetID and password
3. Select Network, click Login
4. Click on Add Guest User

Guest Users

-  [Add Guest User](#)
- [Import Guest Users](#)
- [Export Guest Users](#)

contains Show 50 records

Sponsor Name	Guest Type	Status	Expired	Source Application
johncall	USER	Enabled	Valid	eTIPS
tutorc	USER	Enabled	Valid	eTIPS
admin	USER	Enabled		
johncall	USER	Enabled		
tutorc	USER	Enabled		
aughenbm	USER	Enabled		
johncall	USER	Enabled		
jhaola	USER	Enabled		
jhaola	USER	Enabled		



5. Enter in a user name (do not use CESNetID) something easily remembered
6. Enter in a password-something easily remembered. The password is displayed so do not have the user enter or give you a password that they use for other account access.
7. Enter an Expiry Time-click on the calendar and select a date
8. Under Attribute, click to add and select sponsor and enter in the sponsor name or department
9. Click the Add button to complete the process.