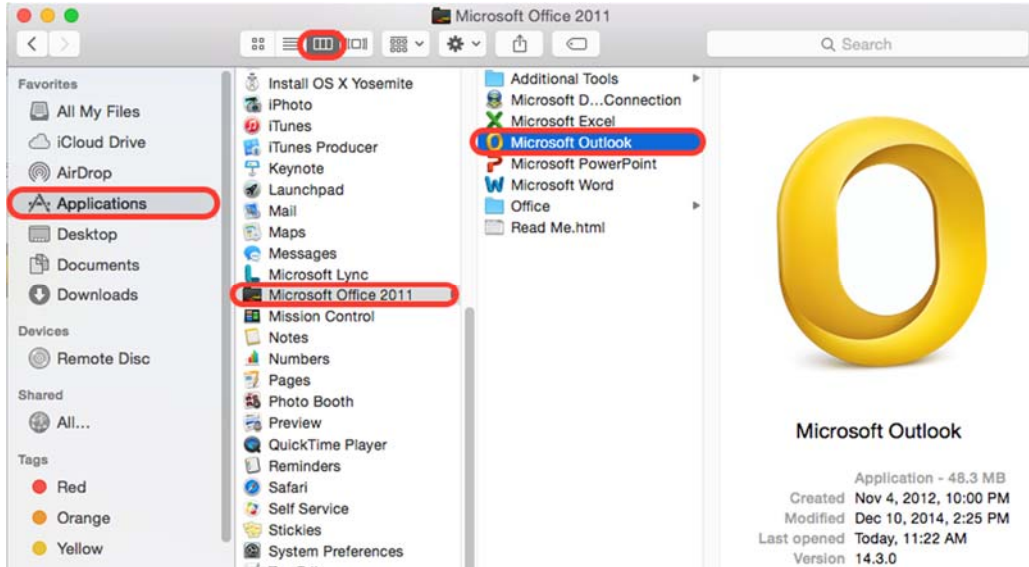
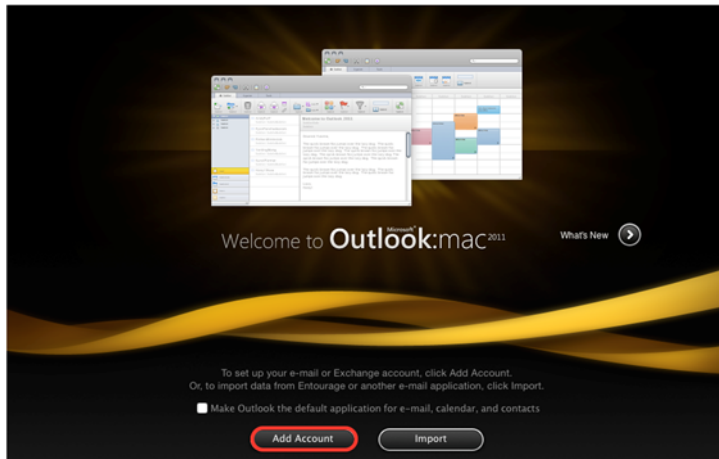


How to Configure Outlook 2011 on a MAC

1. Begin by clicking on the Outlook 2011 icon located on your dock or applications folder



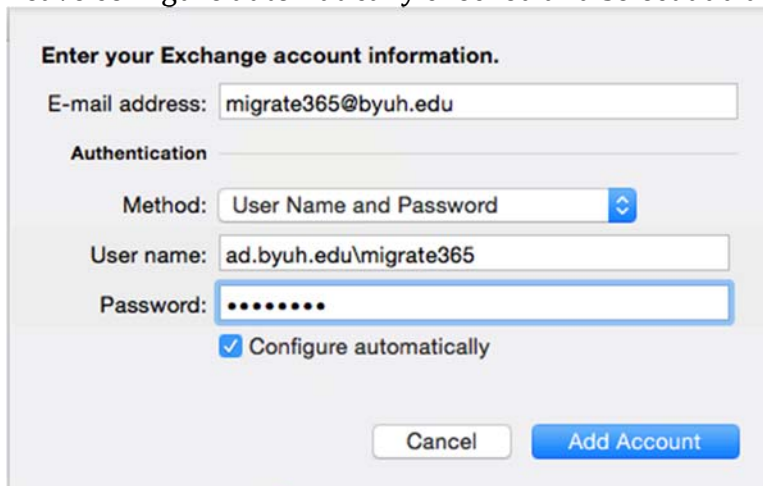
2. Click add account on the bottom. If outlook is your default email application check the box if applicable.



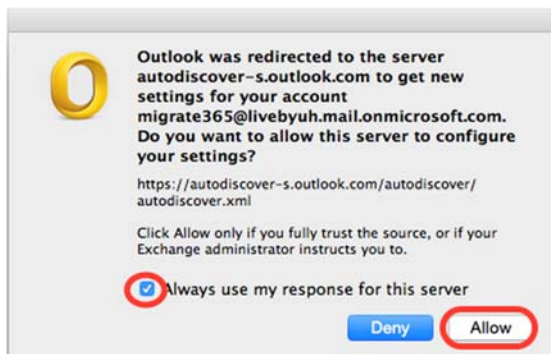
3. Select exchange account



4. Fill in the fields below with your required credentials such as username and password. The username field requires your BYUH Net ID. In this case the Domain name followed by your BYUH NET ID. (ad.byuh.edu\migrate365) Leave configure automatically checked and select add account.



5. Should the following message pop up check always use my response for this server and allow.



6. The following screen completes setup

